



Republic of the Philippines  
**Department of Education**  
 REGION I



JUN 10 2026

**REGIONAL MEMORANDUM**

No. 726 s. 2026

**STRENGTHENING THE SECURITY AND INTEGRITY OF THE ELECTRONIC APPLICATION FOR PRIVATE SCHOOLS (E-APS)**

To: Schools Division Superintendents  
 Chiefs, Quality Assurance Division  
 School Governance Operations Division  
 Education Program Supervisors, Quality Assurance Division  
 SDO Personnel-in-Charge of Private Schools  
 Private School Heads  
 All Others Concerned

1. Recent monitoring activities have detected attempts at unauthorized access and other login activities within the Electronic-Application for Private Schools (E-APS). While no system compromise has been confirmed, these incidents underscore the need to strengthen account security and protect the information stored in the system.
2. In view thereof, this Office directs all E-APS users to update their passwords. New passwords shall contain a minimum of eight (8) characters and must include a combination of uppercase and lowercase letters, numbers, and special characters.
3. To maintain the integrity of the system, all users are reminded of the following:
  - a. keep the passwords confidential and refrain from sharing with others;
  - b. avoid using identifiable users such as names, birthdays, or common words as passwords;
  - c. always log out of the system after its use, especially when using shared or public devices; and
  - d. direct any technical concerns to E-APS HELPDESK or authorized personnel only for assistance.
4. For concerns or clarifications, please coordinate with Dr. Liezl P. Mique, Focal Person/Education Program Supervisor of the Quality Assurance Division at telephone number (072)682-2324 local no. 117.
5. Immediate dissemination of this Memorandum is desired.

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**ESTELA P. LEON-CARIÑO EdD, CESO III**  
 Director IV/Regional Director *lg*



Flores St., Catbangan, City of San Fernando, La Union  
 Telephone Nos.: (072) 607-8137/682-2324  
 DepEd Region I region1@deped.gov.ph  
 www.depedregion1.com

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Encl.: None  
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To be indicated in the Perpetual Index  
Under the following subjects:

SECURITY INTEGRITY APPLICATION PRIVATE SCHOOLS

QAD/lpm/RM\_E-APSCConcern  
June 5



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